BAMA event template

Please complete this template for each event that you would like to have posted on the http://www.bama-fl.org/ website

Event Name: _____

Event Starting Date and Time: _____

Event Ending Date and Time *(optional):*_____

Event Location
Please provide complete address.

_____

_____

_____

_____

_____

The cost of the event is: Free ❑ Paid ❑

If event is not free, the price is:
_____ **for members**
_____ **for non-members (optional)**

May non-members attend? Yes ❑ No❑
May members bring guests? Yes ❑ No❑

What is the maximum capacity of your event?
❑   **Allow unlimited registrations for my event**
❑   **The maximum is:** _____

Do you want to allow cancellation for paid events? Yes ❑ No❑
If yes, how many days before event should we block cancellations? _____

Do you want the name of people who already registered to be visible to others? Yes ❑ No❑

Please describe your event briefly in the space below, or attach an event flyer with a description of the event.

_____

_____

_____

_____

Name of BAMA member completing this form: _____

BAMA Committee Name: _____

Feel free to submit logos, photos, graphics or PDF flyers when submitting this form. These supplemental items are optional.

Once you have completed this form, please email to Holly Voght at:
holly@bama-fl.org